

FRED W. EBERLE TECHNICAL CENTER

COURSE SYLLABUS

COLLISION REPAIR TECHNOLOGY
WVEIS CODE:1672
INSTRUCTOR: SCOTT CURRENCE

Detailing and Interior Parts

This course will introduce students to the entry-level skills necessary in detailing and interior parts removal and repair. Students will utilize integrated academics, problem-solving techniques and manipulative skills while completing lab activities to develop an understanding of course concepts.

PREREQUISITES:

None

TEXTBOOKS:

All classroom activities will be taught using I-car enhanced delivery. This is a LCD projector based curriculum that is industry recognized as the premiere education tool for training today's collision repair technicians.

ADDITIONAL RESOURCES:

Students have the option to take advantage advantage of getting their I-CAR certification through Fred Eberle Technical Center. They must complete each program successfully and purchase a student cd rom of the corresponding program before graduation. The cost of each cd will be \$10. The student must also pay a registration fee of \$20 per program. The total cost of certification is \$30 per program. More information can be found online at www.i-car.com.

PROGRAM PHILOSOPHY

Fred Eberle Technical Center bases all decisions with the students' best interest in mind. The philosophy is to develop programs that will encourage each student to achieve at his or her highest level and be prepared to meet the challenges of a changing technological society.

Goals:

1. Set high standards for all students in each program.
2. Provide students the opportunity to learn within safe and well-maintained facilities, in a disciplined, orderly climate, which includes adequate resources for learning.
3. Use business, industry and community leaders to constantly evaluate and update programs.
4. Have students and parents actively involved in the learning process.
5. Provide a well-trained and prepared staff to serve students.
6. Have students complete a challenging and related program of study that prepares them for continued learning in employment and in an educational setting.

INSTRUCTIONAL DELIVERY

Classroom instruction:

As with all programs in the collision repair program at FETC it will be strongly based on the I-CAR enhanced delivery curriculum. All classroom activities are derived from this.

Lab instruction:

Project based learning is employed to manage the activities in the lab. This includes working on school owned cars and projects to actual customer cars.

Work ethics will be a major part of all activities and instruction.

GRADING POLICIES

The following grading scale will be used at Fred Eberle Technical Center.

- A = 93 - 100
- B = 85 - 92
- C = 75 - 84
- D = 65 - 74
- F = 0 - 64
- I = Incomplete

Your grade will be determined as follows

I-CAR enhanced delivery	40%
Lab activities	40%
Final exam	20%

CURRICULUM

Curriculum used is governed by:

1. Content standards and objectives provide by the WV department of education. Objectives are located at careertech.k12.wv.us
2. Industry standards. Goals are located at www.i-car.com
3. West Virginia standards for 21st century learning. Standards located at careertech.k12.wv.us

PROGRAMS COVERED

Program is designed to meet West Virginia Department of Educations content standards and objectives. Info can be obtained from careertech.k12.wv.us

CLASSROOM MANAGEMENT

Rules:

1. When buses arrive students are required to go immediately to their shops.
2. Students should enter their shops by the outside door and not through one shop to get to another.
3. Students are to remain in their own shop. The instructor is the only person who may authorize a student to leave his or her shop.
4. Students are not permitted to use or have in their possession, tobacco, alcohol, or any form of controlled substance at any time on school property. Violation of this can result in immediate suspension or expulsion from school.
5. Students are to practice good housekeeping and take pride in the appearance of the building. Littering, sloppiness, damaging property, and etc. will not be tolerated.
6. A student who has 3 tardies will be counted 1 day absent. This absence will be counted as 1 unexcused absence.
7. Students are reminded to be courteous at all times--address their instructor as Mr. or Ms., respect one another, and be polite to visitors. Students are preparing for job entry; they must conduct themselves as young ladies and gentlemen so that we can be proud to recommend them. Employers are only interested in the best.
8. Profanity will not be tolerated in any form at Fred Eberle Technical Center. Profanity includes, but is not limited to; language, gestures, and clothing.
9. Shirts, proper shoes, and other clothing consistent with safety regulations, must be worn at all times. Clothing requirements will vary between shop and classroom, and different classes. The instructor has full authority to establish requirements for his/her class.
10. Any student destroying or stealing property belonging to the school or another individual may be suspended or expelled from the technical center.
11. Students may be allowed a 10-minute break in both morning and afternoon sessions. This break is a *privilege* and not a right. The instructor has full authority over the break period. Students are to visit the snack machine and

return to their shop or classroom area. The hallway and parking lot are not break areas.

12. Students are expected to be in their seats when the class session begins and when class is dismissed at the end of the session. The instructor, not the bell, dismisses the class.
13. The telephone is for school business. No one is permitted to use the telephone without permission from the instructor.
14. Use of Cell Phones during class time is prohibited. Failure to follow this rule may result in your cell phone being taken. Repeated offenses will be considered a Level I disciplinary infraction.
15. Students are not permitted to carry knives. All knives will be confiscated and will be returned only to the parent or guardian.
16. Students having in their possession a deadly weapon will be dealt with in accordance to the WV State Board's Safe School Policy
17. Students are to exercise safe practices at all times. "Horseplay" and any other form of unsafe conduct will not be tolerated.

ATTENDANCE

Employers list regular attendance as one of the most important behaviors they look for when making a hiring decision. Therefore, we require students to attend classes regularly. Missing 1 class period at the technical center is the same as missing 1/2 day at the high school. Excessive absence may lead to failure and/or dismissal from the Technical Center.

In addition, a student who has too many absences will not be awarded a Vocational Diploma.

MAKE UP WORK

Make up work will be assigned following each absence. Students will have a reasonable amount of time as determined by the instructor to complete the work and turn it in. If the work is not completed and turned in on time, the student will receive a zero daily grade for the absence. Make up work is the responsibility of the students.

DISCIPLINE POLICY

Discipline is covered in the FETC student handbook.

CONTACT INFORMATION

Scott Currence
Collision Repair Instructor
304-472-1259 ext.114
bcurrenc@access.k12.wv.us